

SERVE IDAHO COMMISSION MEETING

MINUTES OF JULY 15, 2014

Holiday Inn Boise Airport | 2970 Elder Street | Boise ID 83705

Attendance:

Commissioners: Lynn Muehlfeit, Clint Blackwood, Pam McGarry, Emily Baker, Tina Naillon, April Durrant (Ex-Officio), Henry Henschied, Kristen Tracy, Mike Jensen, Jackie Wright, Doug Brown, Georgia Dimick, Patricia Eriksen

Guests and Staff: Renee Cox, Renee Bade, Alexis Neufeld, Sue Simmons (1/2 Day) Ken Edmonds (1/2 Day), Chris Ramos, Bill Reed, Barbara Cunningham, Joan Alexander, Tim Carroll, Char Kremer

Absent: Bill Langer, Carrie Reese, Hunter Van Bramer, Randy'l Teton

The meeting was called to order at 9:04 a.m. by Kristen Tracy, Commission Chair. She welcomed new commissioners Georgia Dimick from Oakley, Doug Brown from Garden City, and Randy'l Teton (absent) from Blackfoot representing the Shoshone-Bannock community as new commissioners. The agenda was reviewed. Lynn made the motion and Pam seconded. Agenda was approved unanimously by voice vote.

Renee Cox introduced the Program Directors, followed by introduction of commissioners, staff, and guests.

REPORTS:

IDOL - Idaho Dept. of Labor - "Veterans Serving Veterans" presented by Chris Ramos. A grant was approved to include AmeriCorps members who are veterans, to assist with the veterans program helping with resumes and getting veterans back into the work force. Question/Answer session followed.

IHCF - Idaho Health Care For Children and Families- Barbara Cunningham - Stated the mission statement for their program, which includes AmeriCorps members. She reported member and staff background information, where they are placed in assisting disadvantaged families, along with the numerous successes their program has experienced. Retention rate of AmriCorps members is 88.2%.

PCEI - Palouse-Clearwater Environmental Institute - Joan Alexander - presented a power point about their institute program. She gave background information about their members, where they are placed, and their duties. She talked about the highlights of their year.

SCA - Student Conservation Association (Salmon Challis AmeriCorps) - Tim Carroll - His power point presentation recapped work skill training for the wilderness and projects: single trail

maintenance, hydrology, range management, community outreach, including a sneak- peak video of the AmeriCorps members in the wilderness. Question/Answer session followed.

LCSC - Lewis-Clark Service Corps - Char Kremer - After 20 years LCSC is being laid to rest. She talked about their accomplishments in conjunction with a power point presentation. Their legacy of service included tutoring, improving reading skills, academic advising, career planning assistance, help achieving a GED, and recruiting volunteer tutors and mentors. Char enumerated success stories of AmeriCorps members, "where they are now", and future plans. A presentation of a plaque (made by Pam McGarry) was made to Char from the Serve Idaho Commissioners for her service.

Blackfoot Community Center - Madalyn Smith - Blackfoot received an AmeriCorps grant for 9 full-time and 22 part-time members. They have been able to keep 7 of them. They work in the schools with counselors and focus on, tutoring, testing, credit recovery, enrichment time, attendance problems, especially helping Hispanic students, and reducing discipline in the school. Question/Answer session followed.

Review and approve previous meeting minutes of April 16, 2014 - Motion to approve by Jackie Wright, 2nd by Emily Baker. Carried unanimously by voice vote.

Chairman's report - Kristen Tracy - Thank you to Renee Cox for her service. During the month of Sept. there will be opportunities for commissioners in which to become involved.

Vice Chair report - Mike Jensen - CNCS (Corporation National Community Service) presented letters to Emily Baker, Jackie Wright, & Carrie Reese. Serve Idaho cannot use Google for performance goals and grants, be sure to fill out Volunteer Service Reporting Sheet and Organization Contact Reporting Sheet. Before October Conference go online to understand state service plan. Justine Murray will be October Workshop facilitator.

VISTA/Senior Corps update - April Durrant - Gave updates on CNCS: VGF review is taking place now; Eli Segal Fellow has been selected; and Jose Philips has been selected as the new NCCC director in Washington D.C. Vista/and Senior Corps grants: Cannot assist current grantees at this time. There is no news on the budget proposal. Notify April if you know of a low income senior who qualifies for a Senior Corps slot. Vista's 50th anniversary is coming up. There is also a need to solicit volunteers to fill positions for Vista slots. Homeless coalition is also looking for volunteers.

Idaho Dept. of Labor updates - Sue Simmons -There were small raises in May (1.8% - 2.8%). IDOL received a \$3.5M grant to help with long-term unemployed, career counseling, getting back into the work force, and the refugee community. The focus now is working with employers when the demands of work force are, what training program is required, and how to improve services to employers. They work with all the economic development groups. Have received emergency layoff grants to assist those who have been laid off. IDOL has consolidated all 3 offices in the area now in one location.

2015 Conference updates - Renee Bade - Due to departure of LCSC, population of AmeriCorps concentration is in Southern Idaho. Mike made a motion to keep conference in Boise for 2014, Henry 2nd. Motion carried by voice vote. A conference chair is needed.

Administrator's report - Renee Cox - monies for program directors are holding off until elections in house and senate, so there is a continuation of status quo. Serve Idaho submitted the Theory of Change proposal for 2014 to CNCS, and performance measures will be handled by Renee B. and Alexis. Have been looking for new partnerships in the community, and grantees who can compete on a community level. Contracted with Idaho Broadcasters to do PSA at the movie theaters, for license plates. Have been looking for new partnerships in the community, and grantees who can compete on a community level. Handed out information on BSU marketing campaign during football and basketball season.

Financial report - Renee Cox gave the financial report. Report documents available upon request.

Program report - Renee Cox - programs for the 2013-2014 year are finishing. We are getting ready to start the 2014-15 year. New program with KinCare and Idaho Dept. of Health & Welfare. Palouse-Clearwater Environmental Institute (PCEI) has been submitted for supplemental funding for one year.

Update on the President's budget - Kristen gave an update on the President's budget.

Guiding Principles - Tom Brannen - Conference Call with Tom. Guiding Principles for State Serve Commissions and the Corporation for National and Community Service. Based on handout given to each commissioner. Tom discussed changes within the ASC and policy making. He opened discussion to the commissioners for input. Mike Jensen made a motion to accept the guiding principles as written. Emily Baker 2nd the motion. Vote passed 8-3.

Time Management - Mike Jensen - Took an "Assessing Your Ability" test on how we manage our time efficiently, balancing our daily tasks. Prioritize A tasks, delegate, reward, set realistic deadlines, clean up messes before leaving, think before interrupting, keep meetings on course, be on time, take time off (vacation) without feeling guilty (should be regarded as a good exercise in delegation).

CNCS Grantee meeting in Washington D.C. - September 15-17, 2014. Nominated Patricia Eriksen to attend in Mike Jensen's place if he is unavailable. Lynn made the motion, Jackie Wright 2nd. Carried by voice vote.

Marketing report out - Henry Henscheid - Wants commissioners to get actively involved in reporting marketing contacts. Reporting sheets will be sent out two weeks prior to commissioner meetings asking for marketing activities- Jackie & Henry will follow up if response not received.

Membership report out - Clint Blackwood -Char Kremer will be appointed to fill position of National Service. Need to fill local government appointee from region 6. Need to fill position of

Youth Commissioner, 16-25 yrs. of age, leader in youth activities. Must be enrolled in school. Georgia Dimick selected by Gov. Otter to replace Cindy Jesinger.

October Workshop Planning - All - 22nd & 23rd of October, 2014, in Boise. Justine Murray will be the facilitator.

Wrap up and closing comments - Renee Bade - Sept. 11th National Day of Service, partnering with military children on project called "Family Pack." Bags used have Serve Idaho logo. Swearing in event for the 20th Anniversary of AmeriCorps will be Sept 12th in Boise on the Capitol steps.

Pam reminded the commission that McCall still needs to have an AmeriCorps member, but does not have the capacity to fund one. They are looking to partner with United Way or any other agency.

Henry asked if the new commissioners could go through a new member orientation. Renee Bade will get information out to the new commissioners and has updated orientation links on the website.

Goodbye and our best wishes to Renee Cox.

Adjourn - Next meeting October 22nd & 23rd, 2014. Adjourned 4:20 p.m.